Minutes of the Sustainable Tourism Working Group Meeting
23-24 June, 2003, Miskolc, Hungary

Participants

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<td>Babic, Slobodan</td>
<td>CenORT</td>
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<td>Bleoca, Adrian</td>
<td>ECOSILVA - RETEZAT</td>
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<td>Creanga, Radu</td>
<td>Romanian Young Nature Friends</td>
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<td>Várnagy, Dávid</td>
<td>Green Action</td>
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<td>Iványi, Anna</td>
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<td>Kornyllova, Natalya</td>
<td>Ecology and Peace</td>
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<td>Lytvynenko, Alla</td>
<td>Youth Environmental League of Prydniprovya</td>
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<td>Meyer, Michael</td>
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<td>Pacenovsky, Samuel</td>
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<td>Rohac, Jano</td>
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<td>Stojic-Kranovic, Edita</td>
<td>International Scientific Forum &quot;Danube - River of Cooperation</td>
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<td>Töröcsik, Gábor</td>
<td>Friends of Nature Hungary</td>
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Minute-taker

Anna Iványi, CEEweb

23 June, 2003

9:30 Opening of the meeting, approval of the agenda Introduction by Michael Meyer

10:00 Presentation of the structure of the Working Group

Main features of the Memorandum of Understanding between CEEweb and the Working Groups

10:15 Presentation of the participating NGOs on their activities

12:00 Evaluation of the questionnaires
Expectations and offered input of the participants

12:15 Definition of the goal of the Working Group

13:15 Lunch break

15:00 Discussion about and the formulation of the objectives of the Working Group

17:00 Discussion about the specific tasks of the Working Group

18:00 Closing of the day

24 June, 2003

9:00 Finalizing the objectives and tasks Approval of the Work Program Selection of the tasks for direct action

11:30 Review of the Memorandum of Understanding Definition of the tasks and obligations of the Chair Discussion on the internal rules of the Working Group

Issues left open:

- The sanctions and the reporting scheme of the Working Group
- Terms of references regarding the following issues of the MoU:
  - Representing the WG within the broader sense of the CEEweb network;
  - Working to promote the concerns of the WG;
  - To lobby for the policies decided by the Network and the Board;
  - Present at other (inter)national meetings which is in the interest of the WG;
  - The author of written materials is the WGC, the responsible editor is the General Secretary

12:30 Presentation of the requirements for the Chair of the Working Group and election of the Chair

Elected Chair: Radu Creanga, Romanian Young Nature Friends

13:00 Definition of the tasks to be completed by the Advisor, by the Chair and by the CEEweb Secretariat
Tasks of the Advisor:

1. Find possible ways of funding
2. Check the process made regarding the selected tasks
3. Prepare the next meeting in Germany

Tasks of the Chair:

1. Formulate the sanctions if the members or the Chair don’t fulfill their undertakings; work out the reporting system (frequency, format, content etc.) for both the Chair reporting to the members and for the members reporting to the Chair
2. Send the Secretariat all necessary documents to become CEEweb member (application form, statutes, founding documents, Work Program 2003)

Tasks of the CEEweb Secretariat:

1. Formulate the internal rules, except for the sanctions and reporting system
2. Send Radu Creanga the application form
3. Publish the new WP on the web with necessary explications, and make an open call to all CEEweb members to join the WG
4. Establish the mailing list of the WG
5. Find possible ways of funding
6. Check the process made regarding the selected tasks
7. Establish the CEEweb house style
8. Clarify the available budget of the WG - to be decided by the Board in September
9. Send the link of the PHARE application form to all members
10. Clarify the terms of references, namely the precise content of the following issues:
   o Representing the WG within the broader sense of the CEEweb network;
   o Working to promote the concerns of the WG;
   o To lobby for the policies decided by the Network and the Board;
   o Present at other (inter)national meetings which is in the interest of the WG;
   o The author of written materials is the WGC, the responsible editor is the General Secretary
11. Prepare a draft MoU including these terms of references

14:00 Closing of the meeting