

## Minutes of the Annual Meeting of CEEweb for Biodiversity on 27 September 2018

Prepared at the Annual Meeting of CEEweb for Biodiversity (Hungarian name: CEEweb a Biológiai Sokféleségért, headquarters: Budapest, Széher út 40, 1021, Hungary) held on 27 September 2018 in Budapest, (Dayka Gábor u. 3, 1118 Budapest, Hungary), at 11:30.

The General Secretary of CEEweb sent an informative e-mail on the 5th of September 2018 to the full members with the proposed agenda points and date of the Annual Meeting.

*Attendees:* As in the attendance register (listing the names of members, the names of the organisation they represent and the signatures of the participants). The identity and legitimacy of the participants is checked.

*Agenda:* As in the invitation.

Csaba Mezei, General Secretary, welcomes the participants.

Participants remark that the Annual Meeting is inquorate because of the insufficient number of the participants. The General Secretary closes the Annual Meeting and informs the participants that the reconvened Annual Meeting (the reconvened Annual Meeting is quorate irrespective of the number of participants on the agenda items listed in the invitation) takes place at 12:30 on the same day and at the same place.

## Minutes of the reconvened CEEweb for Biodiversity Annual Meeting on 27 September 2018

Prepared at the Annual Meeting of CEEweb for Biodiversity (Hungarian name: CEEweb a Biológiai Sokféleségért, headquarters: Budapest, Széher út 40, 1021, Hungary) held on 27 September 2018 in Budapest, (Dayka Gábor u. 3, 1118 Budapest, Hungary), at 12:30.

The General Secretary of CEEweb sent an informative e-mail on the 5th of September 2018 to the full members with the proposed agenda points and date of the Annual Meeting.

*Attendees:* As in the attendance register (listing the names of members, the names of the organisation they represent and the signatures of the participants). The identity and legitimacy of the participants is checked.

*Agenda:* As in the invitation.

Csaba Mezei, the General Secretary of CEEweb welcomes the attendees. He remarks that the reconvened Annual Meeting is quorate irrespective of the number of members presented. The attendees unanimously remark that the minutes of the Annual Meeting will be recorded in English.

The General Secretary asks two volunteers for the credentials committee ('Tellers') and one volunteer for the minute verifier ('Report Certifier'). Klára Hajdu and Katka Klimová volunteer as 'Tellers'. Michael Meyer volunteers as the 'Report Certifier'. According to the Articles of Association of CEEweb, the minute taker ('Head of Minutes') is the General Secretary. The General Secretary asks the members to be present to vote on the approval of the persons of the two Tellers and the Report Certifier.

- I. Election of the 'Report Certifier' and the 'Tellers' of the meeting

### **1. Resolution proposal**

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving Michael Meyer as 'Report Certifier' of the Annual Meeting:

Number of CEEweb members: 7

Given "yes" votes: 7

Given "no" votes: 0

Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 1. Resolution proposal was accepted.

### **2. Resolution proposal**

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving Klára Hajdu and Katka Klimová as the 'Tellers' of the Annual Meeting:

Number of CEEweb members: 7

Given "yes" votes: 7

Given "no" votes: 0

Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 2. Resolution proposal was accepted.

The elected persons accept the duties.

The Tellers collect credentials and report that 7 full members are represented.

The attendees remark that the convocation of the Annual Meeting took place according to legal order. Furthermore, it has been recorded that the Annual Meeting opened at 11:30 on 27 September 2018 was inquorate because of the insufficient number of participants. As written in the invitation, the reconvened Annual Meeting convened on the same day and at the same place at 12:30 is quorate on the agenda items contained in the invitation irrespective of the number of the participants.

There are 12 attendees at the reconvened Annual Meeting who represent 7 full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL). The participants remark that there are no changes in the number and persons of the participants, thus the attendance register of the Annual Meeting convened at 11:30 is also valid for the reconvened Annual Meeting. The reconvened Annual Meeting is quorate according to the relevant rules about reconvening the Annual Meeting.

II. The chair presents the agenda of the Annual Meeting.

### **3. Resolution proposal**

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving the agenda of the Annual Meeting:

Number of CEEweb members: 7

Given "yes" votes: 7

Given "no" votes: 0

Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 3. Resolution proposal was accepted.

III. The General Secretary presents the informative narrative and financial reports of 2018.

Mr. Gjoko Zoroski, as member of the Supervisory Committee declares that the Supervisory Committee approves the informative Narrative and Financial Reports for 2018.

### **4. Resolution proposal**

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving the Informative Narrative Report 2018:

Number of CEEweb members: 7  
Given "yes" votes: 7  
Given "no" votes: 0  
Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 4. Resolution proposal was accepted.

#### ***5. Resolution proposal***

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving the Informative Financial Report 2018:

Number of CEEweb members: 7  
Given "yes" votes: 7  
Given "no" votes: 0  
Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 5. Resolution proposal was accepted.

- IV. The General Secretary presents the planned Work Programme and its financial aspects of the organisation for 2019.

#### ***6. Resolution proposal***

I summarise as the Secretary General of CEEweb the result of the voting process according to the Articles of Association on approving the Work Programme for 2019:

Number of CEEweb members: 7  
Given "yes" votes: 7  
Given "no" votes: 0  
Abstained: 0

Regarding that 7 of the full members (DEM Macedonia, Ö.T.E., BROZ, Excelsior, Greentourism Ecologic

Association, CUTEZATORUL, BBF) gave yes votes in case of the resolution proposal, the 6. Resolution proposal was accepted.

V. The General Secretary presents the consequences in case a member is not paying membership

Not paying members can be expelled, as included in the articles of association. The General Secretary confirms that it is vital to provide services to the members, and also mentions that he will reach out to the members in the coming months. Strong membership the greatest asset of CEEweb, important to build on it, strengthen, etc.

VI. Any other issues

The Annual Meeting participants discussed several important topics such as the working groups, branding of the organisation, EU funding, potential projects and cooperation without deciding on any resolution. The outcomes of the discussion will be shared with the members as part of the next periodic member newsletter.

**Closing the Annual Meeting**

In the absence of any other questions, The General Secretary closes the Annual Meeting.

Head of the Minutes:

.....  
Report Certifier:

.....  
Date