



CEEweb for Biodiversity
Széher út 40.
1021 Budapest, Hungary
Phone: +36 1 398 0135
Fax: +36 1 398 0136
office@ceeweb.org
www.ceeweb.org

Internship opportunities at CEEweb for Biodiversity

CEEweb for Biodiversity was founded in 1994 and, within Central and Eastern Europe (CEE), is the only network which has been set up and run by nature conservation NGOs. Our mission is to work for the conservation of biodiversity through the promotion of sustainable development. CEEweb does so through advocacy, influencing decision making processes, common projects, capacity building, networking, and awareness raising. It targets its members, local, national and international decision makers, NGOs and NGO networks, companies and the scientific community.

You are welcome to apply for an internship all year round, stating your field of interest (please, see them below). However, we also have calls for specific internships when we need help for defined fields and tasks.

While internships at CEEweb are unpaid, we encourage you to apply to the [Erasmus+ Programme opportunities](#) for paid traineeships in order to support your stay in Budapest with us.

Areas of work of CEEweb for 2019

Interns can get involved in any of the following areas of work and will assist policy officers and project coordinators.

1. Natura 2000

- a. Follow up on the implementation of the Action Plan for nature, people and the economy in the CEE countries.

2. Green Infrastructure and Ecosystem Services

- a. Raising awareness on the socio-economic benefits of the Biodiversity Strategy Target 2 elements and the Natural Water Retention Measures, showing their contribution to jobs and growth.
- b. Promoting the building of European project partnerships among cities, municipalities, sectors, businesses and research institutes to engage in joint activities and submit relevant project proposals under EU, national and private funding streams for biodiversity and for fighting climate.
- c. Extending support of EU decision makers and stakeholders to biodiversity policies and their implementation.
- d. Increasing implementation of ecosystem services approach and Green Infrastructure Strategy, and their uptake by sartorial policies.
- e. Integrating EU and national health, water, spatial planning and agriculture policies, as well as initiatives included, and refer to Green Infrastructure and Ecosystem Services and employ them during implementation.

- f. Preparation for the review of Water Framework Directive, policy analysis, and advocacy campaign.
- g. Big carnivores monitoring, methodology improvement, and coordination of transboundary cooperation between Slovakia and Hungary. Strategy improvement in carnivores' state in the Carpathian bioregion.

3. Agriculture

- a. Campaigning for public money for public goods — including a sustainable EU budget — and for a result based Common Agriculture Policy (CAP) considering climate, social and environmental aspects.

4. EU Budget

- a. Communications campaign on the EU budget addressing EU decision makers and stakeholders.
- b. Mobilizing funding for biodiversity and for fighting climate change on national and EU levels through dedicated communications, awareness raising and capacity building activities.
- c. Increasing public attention on natural capital, the EU budget and the CAP, alongside with increased will in participation on the forming of these processes.

5. European Elections

- a. Communications campaign on the European election in May 2019, mainstreaming sustainable development into the campaign messages and reaching out to citizens.

6. Project Implementation

- a. [INSiGHTS](#): promoting environmental consciousness and healthy lifestyle amongst visitors and hosts (i.e. service providers and communities) linked to the sustainable tourism offer.
- b. [TRANSGREEN](#): raising awareness on ecological corridors, connectivity and habitat fragmentation caused by transport infrastructure in Central and Eastern European countries through the. (Interns will benefit with experience working in organising local and international meetings and conferences, among others).
- c. [ConnectGREEN](#): restoring and managing ecological corridors in mountains as the green infrastructure in the Danube basin, monitoring big carnivores, and raising transboundary connectivity with the GI system via the project. Interns will benefit with experience working in big-game management, GIS mapping, crosscountry policy in the Carpathians, and local knowledge of the Bükk National Park).
- d. Preparation of administrative and financial project reports.
- e. Organising international and national conferences and meetings related to integrated



CEEweb for Biodiversity
Széher út 40.
1021 Budapest, Hungary
Phone: +36 1 398 0135
Fax: +36 1 398 0136
office@ceeweb.org
www.ceeweb.org

transport planning, focusing in North-East Hungary.

7. Communications and fundraising

- a. Prepare content for the website and social media.
- b. Prepare, write, layout and copy/edit publications.
- c. Organisation of the “Go wild! Stay cultured” Photo Contest exhibit.
- d. Research on relevant stakeholders for CEEweb’s activities and projects (MEPs, national authorities, NGOs, etc.).
- e. Prepare graphic and audio-visual materials.
- f. Search for funding opportunities and assist in the preparation of project proposals.

8. Office and administration

- a. Supporting office management tasks (e.g. assistance in administration, posting, filing, purchasing stationary, organizing events, writing memos).
- b. Financial assistance (e.g. assistance in financial reporting, invoicing, filing).
- c. Outreach to CEEweb members (e.g. engagement, surveys, network building).

Requirements for the candidates

- o Relevant education and/or training.
- o English Fluency. Hungarian and CEE languages considered a major asset. Other languages considered an asset.
- o Ability to use office computer software.
- o One month minimum stay, preferably 3-6 months.¹
- o Self-driven.
- o Well organized.

What CEEweb can offer you

- o 1:1 mentoring and supervision
- o Participation in team meetings, workshops and conferences
- o Professional and international working environment
- o Voluntary contract for the given period
- o References for future job applications
- o Professional advice on career development

How to apply

To apply, please write to **Ms Vivien Vati** at vati@ceeweb.org, attaching your CV (Europass format), motivation letter, desired area of work and availability.

¹ Under certain circumstances, the internship period can be shorter, though both sides require to make sure that there will be a feasible outcome at the end of work.