



CEEweb for Biodiversity
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TENDER

CEEweb for Biodiversity (1021 Budapest, Széher út 40., Hungary, registration no. 1634) makes this Tender for coordination services to be completed by 31/12/2017. Individual consultants are eligible to apply.

Subject of the tender: Senior policy advisor

Tasks and activities to be performed:

- Provide senior expertise for management of CEEweb policy work and activities under the LIFE NGO Grant 2017.
- Provide senior expertise on quality check of activities, results and outcomes of the LIFE NGO Grant 2017.
- Provide leadership for relevant Policy Officers working under LIFE NGO Grant 2017 meaning weekly management and advising.
- Provide senior support for the fundraising officer in relation to policy.
- Contribute to CEEweb strategy formulation based on new policy happenings.
- Screening of relevant EU policies and contact with relevant people.
- Provide senior expertise and manage and carry out CEEweb's agriculture policy work described in LIFE NGO Grant 2017.

Tender conditions and deadline: Work starts - mid-February 2017. Expected working days: 110 - 150. Format of work is expert contract or Hungarian employment contract. Deadline of application 31.01.2017.

Requirements:

- Minimum 5 years of working with EU conservation and agriculture policies and minimum 7 years with working with project and staff management.
- Experience in application writing and fundraising.
- Good knowledge of CEEweb and NGOs in the region and in the EU.
- Preferably, work experience in NGOs.
- Proficient English, knowledge of another, preferably CEE language.

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The bid shall contain the price for the above tasks and the CV and references of previous experiences in this field.

Consultants submitting bids will be notified of the decision by 3rd of February the latest.

2017. 01. 11.

Ágnes Zólyomi
General Secretary
CEEweb for Biodiversity